

Vacancy at N/a'an Ku Sê Wildlife Experience

An exciting and challenging opportunity is available for an **Equine Manager** to join our team. The successful incumbent will be based at the N/a'an Ku Se Wildlife Sanctuary, Farm Frauenstein No. 277, Khomas District, Windhoek, Namibia.

Overview

The Equine Manager is responsible for the daily management of the equine facility, ensuring the health, safety, and overall well-being of all horses under their care. This role includes managing staff, maintaining the facility, coordinating horse care and training programmes, and ensuring compliance with relevant regulations and standards. The Equine Manager will also be involved in budgeting, stock management, and liaising with clients, veterinarians, and suppliers.

Main responsibilities (but not limited to):

Horse Care and Management:

- Oversee the daily care of horses, including feeding, grooming, exercising, and monitoring their health and behavior.
- Develop and implement individualized care plans for each horse, considering their age, health, and activity level.
- Coordinate with veterinarians, farriers, and other specialists to ensure timely medical care and treatments.

Facility Management:

- Maintain the equine facility, including stables, arenas, paddocks, and equipment, ensuring a safe and clean environment.
- Schedule and supervise routine maintenance and repairs of the facility and equipment.
- Manage waste disposal and ensure the facility meets environmental and safety regulations.

Staff Supervision and Training:

- Recruit, train, and supervise a team of stable hands, trainers, and other support staff.
- Create work schedules, assign tasks, and monitor performance to ensure high standards of care and productivity.
- Foster a positive work environment and provide ongoing training and development opportunities for staff.

Client and Stakeholder Relations:

- Serve as the main point of contact for clients, horse owners, and other stakeholders, addressing inquiries, concerns, and requests.
- Coordinate horse boarding, leasing, and training services, ensuring client satisfaction.
- Organize and oversee events such as riding lessons & clinics.

Budgeting and Stock Management:

- Develop and manage the equine facility's budget, including expenses related to horse care, staff salaries, and facility maintenance.
- Monitor and maintain stock levels of feed, bedding, medical supplies, and other essential items.
- Source and negotiate with suppliers to ensure cost-effective procurement.

Compliance and Record Keeping:

- Ensure compliance with all relevant local and national regulations related to equine care and facility operations.

- Maintain accurate records of horse care, staff schedules, financial transactions, and regulatory compliance.
- Prepare and submit reports as required by management or regulatory bodies.

Job requirements and skills:

- Bachelor's degree in Equine Science, Animal Science, Business Management, or a related field is preferred.
- A minimum of 5 years of experience in equine management, horse training, or a related role.
- Proven experience in staff supervision and facility management.
- Strong knowledge of equine health, behaviour, and care practices.
- Excellent leadership and team management skills.
- Strong organisational and multitasking abilities.
- Effective communication and interpersonal skills.
- Budget management and financial planning experience.
- Proficiency in using relevant software for scheduling, record-keeping, and communication.
- Ability to work outdoors in various weather conditions.
- Physically fit to handle the demands of horse care, including lifting, walking, and manual labour.
- Willingness to work flexible hours, including weekends and public holidays, as needed.
- Valid driver's licence.

Remuneration:

- A competitive salary package coherent to experience and qualification
- Meals and accommodation are provided at the sites
- Membership of the Naankuse Medical Aid Group at own cost

Closing date for applications: 26 August 2024

To apply for this position, please email your CV to jobs1@naankuse.com. Please note that we are an eco-friendly and paperless company, therefore hand-delivered CVs will not be accepted.

The reference should be **Equine Manager at N.W.E.**

CVs with incorrect subject lines will not be considered

Only short-listed candidates will be contacted