

Vacancy at N/a'an Ku Sê Wildlife Sanctuary

An exciting and challenging opportunity is available for a **Camp Hospitality Manager** to join our team. The successful incumbent will be based at the N/a'a'an Ku Se Wildlife Sanctuary, Farm Frauenstein No. 277, Khomas District, Windhoek, Namibia.

Main Responsibilities (but not limited to):

- Maintain and manage the operations of the volunteer program
- Develop and schedule daily routines and activities for volunteers
- Supervise and manage volunteers' daily requirements
- Ensure positive volunteer experiences and handle any complaints that may arise
- Organise and oversee vehicle usage for volunteer coordinators
- Collaborate with the bookings office to ensure proper care for all volunteers
- Manage the HR responsibilities of volunteer coordinators
- Assist with planning and controlling activities for lodge guests

Job requirements:

- Possession of a valid driver's license and PDP
- Minimum of 3 years' experience as a Lodge Manager or Camp Manager
- Prior experience working with a volunteer organisation is advantageous
- Experience in organising camps and activities for groups of young people
- Strong planning and organisational skills
- Demonstrated leadership abilities
- Excellent team player
- Proficiency in computer skills
- Self-disciplined individual with management experience, possessing excellent planning, time management, and people management skills
- It is crucial that this person has a passion for Namibian Wildlife and the conservation and rehabilitation of Namibian Wildlife and ecosystems

Remuneration:

- A competitive salary package coherent to experience and qualification
- Meals and accommodation are provided at the sites
- Membership of the Naankuse Medical Aid Group at own cost

Closing date for applications: 23 August 2024

To apply for this position, please email your CV to jobs1@naankuse.com. Please note that we are an eco-friendly and paperless company, therefore hand-delivered CVs will not be accepted.

The reference should be **Camp Hospitality Manager**

CVs with incorrect subject lines will not be considered

Only short-listed candidates will be contacted

www.naankuse.com